

Privacy Policy

Statement of Intent

This is the Privacy Policy Statement of the:

Northern Ireland Raspberry Jam (Registered Charity no. NIC107983)

The Northern Ireland Raspberry Jam cares about the privacy of all who are involved in its activities. The purpose of this policy statement is to outline how and when we may process your data and what rights you have relating to your personal data which we may hold. The Northern Ireland Raspberry Jam will ensure that all personal data that it holds will be:

- Processed lawfully, fairly and in a transparent manner.
- Collected for specified, explicit and legitimate purposes and not further processed in a manner that is incompatible with those purposes.
- Adequate, relevant and limited to what is necessary.
- Accurate and kept up to date.
- Kept in a form which permits identification of data subjects for no longer than is necessary.
- Processed in a manner that ensures appropriate security of the personal data, including protection against unauthorised or unlawful processing and against accidental loss, destruction or damage.

This policy applies to all volunteers, members, and visitors involved in the Northern Ireland Raspberry Jam's activities and service

Signature of Chair:



Name: James Dougan
Email: james.dougan@niraspberryjam.com
Date of Signature: 04/04/2025

Signature of DSO:



Name: Adam Cunningham
Email: adam.cunningham@niraspberryjam.com
Date of Signature: 04/04/202

How and when we may process your personal data:

We may process your personal data in the following situations:

- **Event Attendance:** We receive limited details from Eventbrite (or other ticketing platforms) to validate your ticket on Jam days and ensure a smooth check-in process.
- **Communications:** If you contact us (e.g., by email or social media), we may process your contact information to respond to your query or request.
- **Event Promotion and Information:** Where we have a legitimate interest, we may process your data to inform you about upcoming events or to promote our activities, as long as this does not override your data protection rights.

We do **not** sell or share your personal data with third parties for commercial purposes. Access to personal data is limited to those who need it to carry out their volunteer responsibilities.

Legal Bases for Processing

We rely on the following legal bases to process your data:

- **Consent:** In some cases, such as when signing up for our newsletter or submitting optional feedback, we may rely on your explicit consent.
- **Legitimate Interests:** For processing necessary to run events, communicate with participants, and improve our services.
- **Legal Obligations:** To comply with any applicable legal requirements.

Your Rights

You have the following rights under data protection law, subject to certain exemptions:

- **Right of Access** – You can request a copy of the personal data we hold about you.
- **Right to Rectification** – You can request that we correct any inaccurate or incomplete information.
- **Right to Erasure** – You can ask us to delete your personal data where there is no compelling reason for its continued processing.
- **Right to Restriction of Processing** – You can request that we limit how we use your data.
- **Right to Object** – You can object to certain types of processing, such as direct communications or our use of legitimate interest.
- **Right to Data Portability** – You can request that we provide your data in a structured, commonly used format.
- **Right to Withdraw Consent** – If we are processing your data based on your consent, you may withdraw that consent at any time.

To exercise any of these rights, please contact us via info@niraspberryjam.com

How We Store Your Data

Your data may be stored securely in digital form, and we take appropriate technical and organisational measures to ensure its protection. Access is restricted to volunteers who require the data to perform their roles.

Review

This policy will be reviewed annually or in response to any significant changes in the safeguarding legislation.

For further guidance, contact the Designated Safeguarding Officer (DSO)